

U

seful FM Books

There are many excellent books covering specific aspects of Facilities Management but few that capture the breadth and depth of this complex discipline. The following list highlights five which cover the core principles of FM:

1. Total Facilities Management by Brian Atkin and Adrian Brooks is one of the oldest and most widely read textbooks on UK style facilities management. The third edition was published in 2009 with updated and additional information covering the expanding role and the relationship between FM and facilities planning. *Published by Wiley-Blackwell ISBN-10: 1405186593*

2 Workplace by Design – Mapping the High Performance Workspace by Franklin D Becker and Fritz Steele is an expert analysis from 1995 of how facilities design can be used as part of a broader FM strategy to support organisational goals. Becker is one of the founding fathers of modern FM and any of his works merit a place on an FM top books list. *Published by Jossey Bass ISBN-10: 0787900478*

3. Organization Development for Facility Managers: Tracing the DNA of FM Organizations by Stormy Friday is a first class guide to the planning and structure of an effective FM organisation. Written in 2003 from a US perspective of FM, it has principles which are entirely transferable to other FM environments. *Published by AMACOM ISBN-10: 0814406300*

4. The Facilities Management Handbook by Frank Booty is an accessible reference work providing relevant legal compliance, strategic policies and good practice information on a wide range of FM activities. The fourth edition was published in 2008 with comprehensive updates on topical areas. *Published by A Butterworth-Heinemann ISBN-10: 075068977*

5. Sustainable Practice for the Facilities Manager by Sunil Shah provides practical guidance and information which can be implemented to integrate sustainability into the day-to-day activities of those who manage buildings. Published in 2007 it is the only FM book to thoroughly address the sustainability issue. *Published by Wiley-Blackwell ISBN-10: 075068977*

The practice of facilities management is continually evolving and the process of book writing and publishing is extremely slow. This makes it difficult for FM textbooks to reflect the latest thinking and best practice. The FM trade media, smart use of internet search engines and personal engagement with FM practitioners in real and virtual networks are much more useful for the latest information.